

UUFM Board of Director's Meeting

February 15, 2006

Call to Order: 7:15 pm

Present: Lisa Friedman, Cheryl Lee, Sue Chambers, Dave Rice, Bob Finley, Scott Thiem and Nancy Cramblit

Not Present: Jane Schostag

1. Video on Chair Lift

- Company: Bruno Independent Living Aids
- Questions: Cost? Insurance costs? Recommended for a commercial building?
- Need to get opinions from members who might use it

I. Secretary's Report

- Accepted

II. Treasurer's Report

- National UUA dues of \$3,162 will be sent out this week
- Pledge Drive Kickoff will probably be April 2nd
- Heat bill: \$547 for the month ending Dec. 17, and \$789 for the month ending Jan. 20th
- Received pledge forms from a couple new members
- Received final bill from Paulsen architects- want to find out about the cost estimates for improvements before paying
- Will have 3rd quarter numbers at the next board meeting
- Will set aside the Chalice Lighter's money in a separate fund

III. Minister's Report

- Chalice Lighter's grant check will be presented at the Feb. 26 service
- Board will decide how to use the money
- 80 members are now certified to the UUA- up from 62 last year
- Need to keep the list of voting members current, with the date listed

IV. Old Business

A. Welcoming Congregation

- Gerry T. received a phone call from Rep. Tony Cornish- asking about the valentines sent from the UUFM that were designed by our children; wondering if we were using the children for political purposes; Cheryl will talk to Gerry and Penny H., asking Penny if she would be willing to be the contact person for any further inquiries; possibly send out a general email, directing any further inquiries to one person

B. Update on the House

- Jim R. has shown the house a number of times
- House passed the final building inspection
- Need to apply for 2 variances (width of the stairs 2' too narrow, and height of clearance in the basement); should be routine to get these approved
- Asking for \$1,100 rent plus utilities (lawn care included)

C. Nominating Committee:

- Del Jackman
- Connie Rovney
- Jerry Pietz

D. Exit Interviews

- Cheryl will be conducting an exit interview with Trish Nienow, as she leaves her position as chair of the Adult Program committee
- Need to make this a regular policy as people leave a chair position

E. Strategic Plan

- Need to develop this before the annual meeting in May
- Sue C. will work on a sign-up sheet to ask for interested people

F. Building Use Policy

- Need to post this on the bulletin board

V. New Business

- A. Need recognized for people to learn the office procedure
 - Called cross-training
 - Needed for when Gerry T. has her time off
 - Need to develop personnel procedures
 - Have the procedures listed in a book
 - Will help Gerry to have procedure to follow when she has several 'bosses' giving her conflicting messages
- B. Fundraising idea from Del Jackman: Cheryl L. will talk to him about organizing a sneak preview of the 'Celestine Prophecy' movie if he would like
- C. Northfield UU congregation is having GLBT movie nights- we could maybe do some together
- D. Roof
 - Last done in 1999 by Schwickert's, for \$39,000, including sheeting and insulation
 - Bids are coming in between \$26,000 and \$31,000
 - Will have 40 to 50 year warranty
 - Previous shingles had manufacturer's defect- some cracked shingles
 - Metal roof would be 3x higher in cost
 - Building and Grounds will have a recommendation on a roof contractor at the next board meeting
- E. Set Date for the Annual Meeting
 - Need budget review from committees in May
 - **Annual Meeting will be the Sunday before Memorial Weekend: May 21, 2006**
 - New and current board members will all attend the June board meeting

Adjourned: 8:50 pm

Submitted by: Nancy Cramblit, Secretary